

Imperial County Probation Department

ASPIRE

Dan Prince
Chief Probation Officer

Elizabeth V. Sais
Assistant Chief Probation Officer



Consent Form to Use Photo Likeness

Youth's Full Name:

Release and Hold Harmless Agreement

I, _____, hereby consent to the use of my likeness and photograph, including digital media, by Imperial County Probation, its officers, employees, agents, affiliates, volunteers and successors, for the purpose of promoting the goals and objectives of the organization.

I fully understand that photographing and interviewing for use in informational material, advertising and media releases will reveal to the public my likeness, photograph and status as a recipient of services from or employee/volunteer of Imperial County Probation. I hereby waive any right of privacy, anonymity, and/or confidentiality conferred by state, federal, or other recognized laws.

I hereby release and forever discharge the Imperial County Probation, its officers, employees, agents, affinities and successors for any liability from any injury or damage to or loss of anonymity and confidentiality arising out of or in connection with the reproduction, exhibition, or broadcast of my likeness.

I have carefully read this release and hold harmless agreement and fully understand its contents. I am aware that it is a full release of all liability and sign it of my own free will.

Dated:

Signature of Child

Date

Signature of Parent/Guardian

Date

Signature of Program Supervisor

Date

Description of Information Acquired: Photograph(s)

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Parental Accessibility and Transportation Agreement

Youth's Full Name: _____

Accessibility for Contact of Parent/Guardian

While the above said minor is participating in Project ASPIRE, it is imperative that a parent or guardian can be reached at any time for notification of any incident that would require a parent or guardian's immediate response such as a medical incident or an otherwise early dismissal.

Failure to have at least one parent/guardian accessible at any time by phone while said minor is participating in Project ASPIRE Program, may result in ineligibility and/or termination.

I, _____, can be reached at _____, or _____ (alternate number, i.e. work #, home phone #.)

I am the minor's Parent Legal Guardian Family Member Other

Emergency Notification and Release Authorized Contacts

Contact 1:

<i>Name</i>	<i>Relationship to Child</i>	<i>Address</i>
<i>Home Phone:</i>	<i>Cell Phone:</i>	<i>Work Phone:</i>
Check All That Apply:		
<input type="checkbox"/> May Contact In An Emergency <input type="checkbox"/> May Contact In Non-Emergencies (For Pick-Up)		
<input type="checkbox"/> Authorized for Regular Pick-Up/Early Dismissals		

Contact 2:

<i>Name</i>	<i>Relationship to Child</i>	<i>Address</i>
<i>Home Phone:</i>	<i>Cell Phone:</i>	<i>Work Phone:</i>
Check All That Apply:		
<input type="checkbox"/> May Contact In An Emergency <input type="checkbox"/> May Contact In Non-Emergencies (For Pick-Up)		
<input type="checkbox"/> Authorized for Regular Pick-Up/Early Dismissals		

Contact 3:

<i>Name</i>	<i>Relationship to Child</i>	<i>Address</i>
<i>Home Phone:</i>	<i>Cell Phone:</i>	<i>Work Phone:</i>
<i>Check All That Apply:</i>		
<input type="checkbox"/> May Contact In An Emergency <input type="checkbox"/> May Contact In Non-Emergencies (For Pick-Up) <input type="checkbox"/> Authorized for Regular Pick-Up/Early Dismissals		

Contact 4:

<i>Name</i>	<i>Relationship to Child</i>	<i>Address</i>
<i>Home Phone:</i>	<i>Cell Phone:</i>	<i>Work Phone:</i>
<i>Check All That Apply:</i>		
<input type="checkbox"/> May Contact In An Emergency <input type="checkbox"/> May Contact In Non-Emergencies (For Pick-Up) <input type="checkbox"/> Authorized for Regular Pick-Up/Early Dismissals		

By signing below, I will allow my child to walk home by themselves to and from the program.

Signature of Parent/Guardian

Date

If for any reason I cannot pick up my child, I will notify program staff in advance and/or send a signed note stating to whom I will authorize my child to be released. This must be responsible adult who will be present with a photo identification.

I have read this application carefully and have answered all of the questions truthfully and correctly to the best of my knowledge.

Signature of Parent/Guardian

Date

Signature of Program Supervisor

Date

**Imperial County Probation Department
ASPIRE**

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Chief Probation Officer

Elizabeth V. Sais
Assistant Chief Probation Officer



Liability Release Form

Youth's Full Name:

Date of Birth:

Age:

In consideration of being accepted by Project ASPIRE, for participation in all activities sponsored by the Imperial County Probation Department, we (I), as the parent/guardian of do hereby release, forever discharge and agree to hold harmless the Imperial County Probation Department, its members and/or the County of Imperial of any and all liability, claims or demands for personal injury, sickness or death, as well as property damage and expenses, of any nature whatsoever which may be incurred by the undersigned and the child participants that occur while said child is participating in Project ASPIRE program activities.

Furthermore, authorization and permission is hereby given to said program to furnish any necessary transportation for this participant.

The undersigned further hereby agrees to hold harmless and indemnify said program, its directors, employees and agents, for any liability sustained by said program as a result of the negligent, willful or intentional acts of said participants, including expenses incurred attendant thereto.

Signature of Parent/Guardian

Date

Signature of Program Supervisor

Date

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Acknowledgements and Permissions

Youth's Full Name:

1. Covid-19

Parent/Guardian Initials: _____

I acknowledge that Imperial County Probation is making after-school/after-hours recreational opportunities available to me during the global Covid-19 outbreak. I understand that Imperial County Probation will take precautionary measures, including but not limited to sanitizing the spaces and supplies that will be utilized, and comply with all required directives from the Imperial County Public Health Department. Notwithstanding, I understand and agree that by placing my child in the facility, that my child may be exposed to individuals that have been exposed to Covid-19 and that my child is therefore at risk of exposure to the virus, irrespective of any precautionary measures taken by the department. I agree that if my child becomes ill or exhibits any symptoms of illness, including but not limited to, fever, cough, or shortness of breath, I will alert the program staff providing the services and will keep my child home until otherwise cleared to return by a licensed physician. I further agree that if my child becomes ill or exhibits symptoms of illness while under the care of Imperial County Probation staff, I will immediately pick up my child upon notification.

2. Medical Information; Release

Parent/Guardian Initials: _____

I represent that all relevant medical information regarding my child has been provided to Imperial County Probation staff. I understand and agree that if my child requires any medications, that I will be responsible for administering such medications. Imperial County Probation staff will not administer any medications. I additionally give my consent for Imperial County Probation staff to contact an ambulance for my child in the case of a medical emergency. I understand that every effort will be made to contact me or my emergency contacts in the event of an emergency prior to such action. Treatment may take place at a medical facility. Any expense incurred will be borne by me.

3. Topical Non-Prescription Product Application

Parent/Guardian Initials: _____

I understand there might be occasions when my child may need a topical non-prescription product – for his/her own health, safety and comfort – such as sunscreen, insect repellent, first aid ointment, etc. I grant permission for Imperial County Probation personnel to apply such products top my child when needed to prevent sunburn, bug bites, infection, etc.

4. Field Trip/Transportation Acknowledgement *Parent/Guardian Initials:* _____

I acknowledge that field trips are an important part of Project ASPIRE because they enhance my child's experience with the program. Field trips may include local schools, parks, museums, lake(s), and local city programs. Imperial County Probation will furnish transportation to these events. Project ASPIRE may additionally offer excursions within walking distance of the program site.

5. Compliance with All Rules *Parent/Guardian Initials:* _____

I understand and agree that my child will be under the supervision of Imperial County Probation personnel and must obey all rules and instructions provided by department staff while services and activities are ongoing.

6. Disciplinary Actions *Parent/Guardian Initials:* _____

I understand the rules and requirements of Project ASPIRE, which are intended to provide a safe, welcoming, and comfortable environment for participants and staff by requiring that everyone "treat others the way you want to be treated." I understand that any participant that violates the rules and agreements, depending on the severity of the violation, may be subject to disciplinary action, including but not limited to, a verbal warning, an early dismissal, and termination from an activity, event, of the program. I understand that if my child violates a program rule or jeopardizes their safety or the safety of others, I will be required to immediately pick up my child and, depending on the circumstances, may be prohibited from utilizing further services.

7. Acknowledgement of Revocation or Invocation of the Above and Aforementioned Permissions or Releases *Parent/Guardian Initials:* _____

I understand that I may revoke or invoke any of the abovementioned or aforementioned permissions or releases in writing at any time. If I chose to revoke or invoke a permission or release, it is my responsibility to provide written notification to Imperial County Probation Project ASPIRE personnel, requesting the revocation or invocation. *If I choose to revoke the Liability Waiver (Hold Harmless Release), I understand my child will no longer be permitted to participate in Project ASPIRE.*

Signature of Parent/Guardian

Date

Signature of Program Supervisor

Date

Imperial County Probation Department

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Code of Conduct

Youth's Full Name:

Project ASPIRE is a youth-serving program dedicated to providing pro-social after school programming for youth. Participation in the after school program is subject to the observance of certain rules and procedures. Please observe at all times the following:

- **Drugs/Alcohol.** The possession or use of alcoholic beverages or illegal drugs during the program is prohibited.
- **Hazardous Items.** Bringing onto the program any dangerous or unauthorized materials such as explosives, firearms, knives, archery equipment, and other similar items is prohibited.
- **Vehicle Conduct.** The operation of motor vehicles by program staff will occur on an ongoing basis. All youth participants are required to wear their seatbelts and remain in their seats while the vehicle is operating.
- **Coming and Going.** Youth participants are not to leave the program until they have verbal permission from program staff. All program staff are expected to document the time of arrival and time of dismissal in the attendance roster for all youth enrolled in the program.
- **Behavior.** Bullying, horseplay, gambling, pranks, practical jokes with malicious intent, violating the right of others, rudeness/ridicule of others (including, but not limited to, program staff members, site county/city staff, housekeeping staff, vendors and other participants, etc.), is prohibited.
- **Violence/Harassment.** There is zero tolerance for violence, physical abuse, or harassment and may lead to immediate termination from the program. The following acts are strictly prohibited:
 - Physical, written or verbal abuse of any person, including self, or any action that threatens or endangers the emotional well-being, health or safety of any person.
 - Abusive language towards a staff member, volunteer or another participant.
 - Discourtesy or rudeness to a fellow participant, staff member or volunteer.

- Verbal, physical or visual harassment of another participant, staff member or volunteer.
- Actual or threatened violence toward any individual or group.
- Conduct endangering the life, safety, health or well-being of others.
- Bullying including verbal, physical, and cyber bullying.
- **Property.** Misuse, tampering, vandalism, theft, damage or unauthorized access of program property or the property of others is prohibited. Charges may be assessed against those participants who are responsible for damaging or misusing property belonging to County of Imperial.
- **Technology.** The inappropriate or harmful use of smart devices, computers, internet, cell phones, cameras, imaging, and digital devices is prohibited including use of such devices in restrooms, or other areas where participants expect privacy.
- **Violations.** Failure to follow any agency policy or procedure and failure to cooperate with an adult supervisor/leader/mentor/youth specialist may result in termination from the program.

I have read and I understand Project ASPIRE Code of Conduct. I agree to abide by the rules described above and understand that I may be removed as a participant if I violate any of these rules.

Youth's Signature: Date:

Parent's Signature: Date:

Witness' Signature: Date: