



County of Tehama  
**Deputy Chief Probation Officer**

<b>SALARY</b>	\$47.23 - \$57.41 Hourly \$3,778.40 - \$4,592.80 Biweekly \$98,238.40 - \$119,412.80 Annually	<b>LOCATION</b>	Tehama County, CA
<b>JOB TYPE</b>	Full Time	<b>JOB NUMBER</b>	2024 - P0876
<b>DEPARTMENT</b>	Probation	<b>OPENING DATE</b>	06/17/2024
<b>CLOSING DATE</b>	7/1/2024 5:00 PM Pacific		

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### Description

*Let your opportunities grow with Tehama County!*



The Tehama County Probation Department's mission is to improve public safety and the quality of life in Tehama County through offender compliance and accountability.

[Click here to learn more about the Tehama County Probation Department.](#)

[Click here to learn more about life in Tehama County.](#)

### About the Position :

Under the direction of the Chief Probation Officer, organizes, directs, coordinates, and supervises the activities and operations of an assigned division within the Probation Department. Assigns and supervises division staff and provides consultation to the Chief Probation Officer. Division assignments include: Juvenile Field Services, Adult Field Services, or Juvenile Detention Facility.

### Examples of Duties

- Accepts administrative and management responsibility for activities, operations and services of an assigned division in the department, as well as special projects for other divisions or the department.
- Plans, coordinates, and reviews the work plan for assigned projects and responsibilities and special projects from the Chief Probation Officer; provides administrative and technical direction and support to staff involved in the project

and/or other division supervisors.

- Participates in the development of division budgets; participates in the forecast of necessary funds for staffing, materials, and supplies; discusses and resolves budget issues with appropriate staff; implements adjustments as necessary.
- Supervises and evaluates the work of assigned staff; prioritizes and assigns cases and projects; counsels, coaches, trains and instructs employees as required. Conducts and submits written evaluations of subordinate staff.

To review the complete Classification Specification for this position, [please click here](#).

## Education, Experience & Licenses

*Any combination of training and experience which would provide the required knowledge, skills and abilities is qualifying.*

*A typical way to obtain the required qualifications would be:*

- Graduation from an accredited college or university with a Bachelor's Degree in the behavioral or social sciences, criminology or a closely related field of study.
- Five (5) years of experience in a California County Probation Department or California Corrections Facility including three (3) years of experience performing supervisory duties.
- Other combinations of education and experience may be considered.

## License & Special Requirements:

- Must maintain Penal Code 832 qualifications and Standards and Training for Corrections (STC) certifications.
- Requires a valid California driver's license.
- Requires current certification or re-certification in CPR and First Aid as needed.
- Within 12 months of selection, must successfully complete the required management level coursework as certified by California Board of Corrections and Rehabilitation under the Standards and Training for Corrections program.
- Completion of CPOC Command College is desirable.

## Recruitment Information

**The department is recruiting for one (1) vacancy.**

*In addition, Tehama County is establishing an eligibility list to fill future full-time vacancies for a Deputy Chief Probation Officer, as well as subsequent vacancies, which occur during the life of the eligibility list.*

*New employees should anticipate being hired at the beginning step of the salary range. Candidates who exceed entry level qualifications may be considered, with approval from the Board of Supervisors, for placement at other than A step.*

**Please submit ALL required documents when applying such as, copies of all required degrees and/or certifications as outlined in the job description. Incomplete applications will not be considered.**

### **For questions about this recruitment contact:**

Glenda Allen, Office Manager

530-527-4052 x 3027 | [gallen@tcprobation.org](mailto:gallen@tcprobation.org)



*All offers of employment are contingent upon successful completion of background, fingerprinting, drug test and physical examination provided by the County.*

**EQUAL OPPORTUNITY EMPLOYER / AMERICANS WITH DISABILITIES ACT COMPLIANT / VETERANS' PREFERENCE  
POLICY / DRUG-FREE WORKPLACE**

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**Agency**

County of Tehama

**Department**

Probation

**Address**

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PO Box 99  
Red Bluff, California, 96080

**Phone**

530-527-4052  
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