

November 2, 2018

CALIFORNIA DEPARTMENT OF SOCIAL SERVICES

EXECUTIVE SUMMARY

**COUNTY FISCAL LETTER NO. 18/19-32**

This letter informs County Welfare Departments and County Probation Departments of the Fiscal Year 2018-19 Resource Family Approval program allocation in the amount of \$32.6 million General Fund.



WILL LIGHTBOURNE  
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY  
**DEPARTMENT OF SOCIAL SERVICES**  
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EDMUND G. BROWN JR.  
GOVERNOR

November 2, 2018

COUNTY FISCAL LETTER (CFL) NO. 18/19-32

TO: ALL COUNTY WELFARE DIRECTORS  
ALL COUNTY WELFARE FISCAL OFFICERS  
ALL COUNTY CHILD WELFARE DIRECTORS  
ALL CHIEF PROBATION OFFICERS

SUBJECT: FISCAL YEAR 2018-19 CONTINUUM OF CARE REFORM  
RESOURCE FAMILY APPROVAL PROGRAM ALLOCATIONS FOR  
COUNTY WELFARE AND PROBATION DEPARTMENTS

REFERENCE: [ALL COUNTY LETTER \(ACL\) NO. 18-33, DATED MARCH 30, 2018](#)  
[CFL NO. 17/18-30, DATED OCTOBER 18, 2017](#)  
[CFL NO. 16/17-44E, DATED SEPTEMBER 21, 2017](#)  
[CFL NO. 16/17-44, DATED DECEMBER 27, 2016](#)  
[ACL NO. 16-58, DATED JULY 11, 2016](#)  
[CFL NO. 15/16-65, DATED JUNE 30, 2016](#)  
[CFL NO. 15/16-43, DATED FEBRUARY 3, 2016](#)

This letter informs County Welfare Departments (CWDs) and County Probation Departments (CPDs) of the Fiscal Year (FY) 2018-19 Resource Family Approval (RFA) program allocation in the amount of \$32.6 million General Fund (GF) based on the Budget Act of 2018. The allocation includes \$20.7 million GF for CWDs and \$2.4 million GF for CPDs in base RFA funding. The remaining \$9.5 million GF for CWDs in additional funding is available to help address the RFA backlog by allowing counties to hire additional staff or pay overtime for existing staff to expedite the movement of families through the RFA process.

The attachment provides all counties with their RFA GF allocation amount as well as the Local Revenue Funds provided in the 2011 Realignment base for certain subsumed licensing program activities that were realigned and are now part of the RFA activities. Counties are expected to reinvest these realigned licensing funds to fully fund the RFA activities to ensure successful implementation of the RFA program.

## **Funding for CWDs**

The FY 2018-19 total non-federal cost for the RFA component of Continuum of Care Reform (CCR) is approximately \$33.6 million GF. A total of \$12.9 million GF associated with licensing activities related to the RFA program was realigned. After offsetting the total non-federal cost for RFA with the realigned amount, \$20.7 million GF was included in the Budget Act of 2018 for this component. Detailed information regarding eligible activities and funding can be found in the [California Department of Social Services \(CDSS\) Estimates Binder](#), CCR Premise, located in the Estimate Methodologies section.

In consultation with the County Welfare Directors Association (CWDA), the distribution of the \$20.7 million GF is based on the assumed budgeted costs for Foster Family Agency (FFA) conversion, New RFA Homes, Due Process, Administrative Notices, Registered Sex Offender Checks, Adam Walsh Out-of-State Background Checks, Complaints, and Annual RFA Updates. The \$12.9 million GF adjustment for subsumed activities is based on each county's funding amounts provided as part of the 2011 Realignment. Those activities include Annual and Multiple Relative Home Approvals, Adoptions Approvals, and Adoptions Background Checks. For very small, small, and medium size counties, the distribution includes the following minimum floors:

- Very small counties - \$6,000 GF
- Small counties - \$26,000 GF
- Medium counties - \$46,000 GF

Please refer to [ACL No. 16-58](#) for additional information on the RFA program and the base allocation methodology.

Also in consultation with CWDA, the distribution of \$9.5 million GF to address the RFA backlog is based on each county's percentage of the total statewide number of placements prior to approval that were delayed past 90 days. Placement information was point-in-time and taken from county responses to [ACL No. 18-33](#).

## **Funding for CPDs**

In consultation with the Chief Probation Officers of California, the distribution of the \$2.4 million GF is based on the budget assumption for FFA conversion, New RFA Homes, Due Process, Administrative Notices, Registered Sex Offender Checks, Adam Walsh Out-of-State Background Checks, Complaints and Annual RFA Updates. For very small, small, and medium size counties, the distribution includes the following minimum floors:

- Very small counties - \$3,000 GF
- Small counties - \$3,000 GF
- Medium counties - \$10,000 GF

## Claiming

For CWD and CPD claiming instructions regarding RFA, please refer to [CFL No. 15/16-43](#), [CFL No. 15/16-65](#), [CFL No. 16/17-44](#), and [CFL No. 16/17-44E](#). Activities related to the RFA backlog can also be claimed through the County Expense Claim using Program Code PC 888 (Resource Family Approval).

Please note, beginning in FY 2018-19, the Child and Family Teams allocation and expenditures will be tracked to its own separate ledger. The purpose of this change is to isolate CFT funding in accordance with the intended purpose of the allocation.

If you have any questions regarding this letter, please email the RFA Policy Unit at [RFA@dss.ca.gov](mailto:RFA@dss.ca.gov). Questions regarding the allocation should be sent to [fiscal.systems@dss.ca.gov](mailto:fiscal.systems@dss.ca.gov).

Sincerely,

***Original Document Signed By:***

SALENA CHOW, Chief  
Fiscal Forecasting and Policy Branch

Attachment

**FY 2018-19 CONTINUUM OF CARE REFORM  
RESOURCE FAMILY APPROVAL (RFA) PROGRAM  
GENERAL FUND (GF) ALLOCATION**

COUNTY	COUNTY WELFARE DEPARTMENT TOTAL RFA ACTIVITIES	COUNTY WELFARE DEPARTMENT SUBSUMED ACTIVITIES*	COUNTY WELFARE DEPARTMENT GF ALLOCATION	COUNTY WELFARE DEPARTMENT RFA BACKLOG GF ALLOCATION	NET COUNTY WELFARE DEPARTMENT GF ALLOCATION	COUNTY PROBATION DEPARTMENT GF ALLOCATION
ALAMEDA	\$664,550	\$474,762	\$189,788	\$152,653	\$342,441	\$97,110
ALPINE	\$7,254	\$1,254	\$6,000	\$3,321	\$9,321	\$3,000
AMADOR	\$31,059	\$5,059	\$26,000	\$6,642	\$32,642	\$3,000
BUTTE	\$216,342	\$79,455	\$136,887	\$99,558	\$236,445	\$10,000
CALAVERAS	\$46,114	\$20,114	\$26,000	\$3,321	\$29,321	\$3,000
COLUSA	\$32,180	\$6,180	\$26,000	\$0	\$26,000	\$3,000
CONTRA COSTA	\$692,551	\$206,310	\$486,241	\$46,463	\$532,704	\$32,559
DEL NORTE	\$99,307	\$12,826	\$86,481	\$0	\$86,481	\$4,169
EL DORADO	\$159,193	\$57,830	\$101,363	\$49,774	\$151,137	\$58,995
FRESNO	\$856,786	\$412,045	\$444,741	\$122,785	\$567,526	\$39,994
GLENN	\$53,759	\$20,569	\$33,190	\$3,321	\$36,511	\$3,000
HUMBOLDT	\$369,644	\$62,638	\$307,006	\$26,548	\$333,554	\$10,000
IMPERIAL	\$131,606	\$32,924	\$98,682	\$89,596	\$188,278	\$10,000
INYO	\$29,333	\$6,180	\$23,153	\$9,953	\$33,106	\$3,000
KERN	\$937,807	\$376,531	\$561,276	\$155,965	\$717,241	\$34,957
KINGS	\$289,710	\$53,099	\$236,611	\$6,642	\$243,253	\$10,000
LAKE	\$33,677	\$7,677	\$26,000	\$6,642	\$32,642	\$7,227
LASSEN	\$36,114	\$10,114	\$26,000	\$3,321	\$29,321	\$3,000
LOS ANGELES	\$12,439,939	\$4,634,870	\$7,805,069	\$5,312,840	\$13,117,909	\$1,080,335
MADERA	\$244,606	\$34,206	\$210,400	\$0	\$210,400	\$10,000
MARIN	\$47,270	\$16,074	\$31,196	\$19,915	\$51,111	\$10,319
MARIPOSA	\$32,564	\$8,426	\$24,138	\$0	\$24,138	\$3,000
MENDOCINO	\$115,779	\$46,193	\$69,586	\$63,048	\$132,634	\$10,000
MERCED	\$221,462	\$113,251	\$108,211	\$49,774	\$157,985	\$10,656
MODOC	\$10,276	\$4,276	\$6,000	\$0	\$6,000	\$3,000
MONO	\$8,811	\$2,811	\$6,000	\$0	\$6,000	\$3,000
MONTEREY	\$217,398	\$63,384	\$154,014	\$46,463	\$200,477	\$18,979
NAPA	\$122,494	\$40,269	\$82,225	\$0	\$82,225	\$32,721
NEVADA	\$47,285	\$21,285	\$26,000	\$0	\$26,000	\$3,000
ORANGE	\$1,540,405	\$919,745	\$620,660	\$292,023	\$912,683	\$11,307
PLACER	\$118,187	\$72,187	\$46,000	\$19,915	\$65,915	\$10,000
PLUMAS	\$37,799	\$11,799	\$26,000	\$0	\$26,000	\$3,000
RIVERSIDE	\$1,625,494	\$862,358	\$763,136	\$464,592	\$1,227,728	\$105,954
SACRAMENTO	\$1,178,830	\$493,033	\$685,797	\$26,548	\$712,345	\$65,382
SAN BENITO	\$45,780	\$19,102	\$26,678	\$3,321	\$29,999	\$3,000
SAN BERNARDINO	\$3,020,092	\$795,183	\$2,224,909	\$1,111,696	\$3,336,605	\$61,924
SAN DIEGO	\$2,000,152	\$939,824	\$1,060,328	\$358,392	\$1,418,720	\$136,810
SAN FRANCISCO	\$347,817	\$301,817	\$46,000	\$136,059	\$182,059	\$14,822
SAN JOAQUIN	\$652,893	\$169,872	\$483,021	\$142,691	\$625,712	\$18,958
SAN LUIS OBISPO	\$332,895	\$125,495	\$207,400	\$19,915	\$227,315	\$12,527
SAN MATEO	\$137,476	\$54,488	\$82,988	\$0	\$82,988	\$10,155
SANTA BARBARA	\$199,421	\$108,736	\$90,685	\$19,915	\$110,600	\$104,171
SANTA CLARA	\$662,585	\$303,728	\$358,857	\$69,690	\$428,547	\$65,384
SANTA CRUZ	\$262,875	\$76,970	\$185,905	\$16,595	\$202,500	\$12,703
SHASTA	\$292,800	\$94,833	\$197,967	\$46,463	\$244,430	\$10,000
SIERRA	\$7,280	\$1,280	\$6,000	\$0	\$6,000	\$3,000
SISKIYOU	\$63,104	\$28,434	\$34,670	\$0	\$34,670	\$3,000
SOLANO	\$138,575	\$54,297	\$84,278	\$242,249	\$326,527	\$10,000
SONOMA	\$269,997	\$120,194	\$149,803	\$112,832	\$262,635	\$24,326
STANISLAUS	\$274,199	\$131,811	\$142,388	\$13,274	\$155,662	\$10,000
SUTTER	\$46,407	\$20,407	\$26,000	\$3,321	\$29,321	\$3,000
TEHAMA	\$193,570	\$43,727	\$149,843	\$0	\$149,843	\$54,914
TRINITY	\$34,770	\$8,770	\$26,000	\$9,953	\$35,953	\$3,000
TULARE	\$748,046	\$125,059	\$622,987	\$9,953	\$632,940	\$87,332
TUOLUMNE	\$86,573	\$26,874	\$59,699	\$3,321	\$63,020	\$3,000
VENTURA	\$806,566	\$150,121	\$656,445	\$43,142	\$699,587	\$68,958
YOLO	\$260,263	\$36,356	\$223,907	\$16,595	\$240,502	\$10,000
YUBA	\$57,631	\$15,888	\$41,743	\$0	\$41,743	\$3,000
<b>TOTAL</b>	<b>\$33,637,352</b>	<b>\$12,943,000</b>	<b>\$20,694,352</b>	<b>\$9,461,000</b>	<b>\$30,155,352</b>	<b>\$2,450,648</b>

\*Subsumed activities represent the RFA funding included in the 2011 Realignment Base Calculation.